Yale University

Center for International and Professional Experience 55 Whitney Avenue, 3rd Floor New Haven, CT 06510 T: 203 432-8685 F: 203 432-8006

Dear applicants,

Thank you for your application to the Yale Visiting International Student Program (Y-VISP). For your reference, we have included below a checklist of the required Y -VISP application materials.

Y-VISP Application

Complete each section of this form carefully, ensuring that your name is written **exactly** as in your passport and that your complete mailing address contains:

street address, apartment, unit, and/or house number (if used), state or province, city, and postal code (if used)

Y-VISP Personal Statements

Give careful thought to your responses to the questions posed on this form. The admissions committee is interested in hearing from you, in your own words, about your goals, interests, perspectives, and in how you express yourself.

Y-VISP Faculty Recommendation (2)

Request two of your course instructors to write us a letter on your behalf. You should select instructors who have taught you in courses in your major field of study. The most useful recommendations are those that describe your qualities as a student and person, not merely your academic record. You may be able to help your recommenders by describing the Y-VISP program and why you have applied.

You may include an optional third recommendation, either from another instructor or from someone else who knows you well and can comment on your strengths. The additional recommendation may come from a mentor, a school official, a colleague- anyone who can help us learn more about you.

Y-VISP Coordinator Recommendation

Although the Y -VISP Coordinator at your institution will be very familiar with the program, you can help them support your candidacy most effectively if you communicate your motivations for applying to join Y-VISP.

Academic Records

Provide complete and official records/transcripts of your academic achievement at your institution. The document should include names of courses, credits awarded, and grades/marks earned.

Include a guide to any abbreviations or codes appearing on the form, along with a grading/marking scale. The record should also include a listing of courses you are currently taking, even if grades/marks are not yet available. Please note: if official documents are not available at the time you apply, you may ask your Y-VISP coordinator to submit photocopies of those records- but official records/transcripts would be required before a formal offer of admission to Y-VISP is extended.

You may also include with your academic records any external examination results achieved, particularly those used for university entrance in your country.

Resume

Include a 1-2 page resume that includes your academic experience, extracurricular interests, and any work or volunteer experience.

Contact your institution's Y-VISP Coordinator with any questions about the application process.

Best wishes,

Calvin Yu